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### Format Data Object

Source View Filter **Placement** Info & Notes

**Names**

Rename data table, using  Imported file name  Text in row

Rename column titles, using  Imported file name (first col. only)

Text in row

**Top-left position of inserted data within Prism**

The current position of the insertion point

Row  Column

**Row and Column Arrangement**

Maintain row and column arrangement of the data source.

Transpose. Each row becomes a column.

By rows. Place  values on each row.

After  rows, start a new column.

By columns. Stack  values in each column.

**Empty rows**

If all values in a row are blank:  leave a blank row in Prism

skip over that row

Use these settings as the default

Prism G

Reformat this

Graph these d

Analyze these

Transform, no

remove baselin

Make another

Get by with or

column